

**MARCO PHOTO SERVICE, INC.  
OPEN CREDIT APPLICATION**

**BILLING INFORMATION**

Company Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Accounts Payable Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**COMPANY INFORMATION**

Owner of Company: \_\_\_\_\_

Individual/Sole Proprietor \_\_\_\_\_ Corporation \_\_\_\_\_ Partnership \_\_\_\_\_

Federal ID#: \_\_\_\_\_ Dun & Bradstreet #: \_\_\_\_\_

**BANK INFORMATION**

Bank Name: \_\_\_\_\_ Account#: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Contact: \_\_\_\_\_

**TRADE REFERENCES**

1. Company Name: \_\_\_\_\_ Account #: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

2. Company Name: \_\_\_\_\_ Account #: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

3. Company Name: \_\_\_\_\_ Account #: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

As an officer of this Company, I certify that the information on this form is correct and true and authorize Marco Photo Service, Inc. to contact the references provided. I also guarantee this company to pay any additional costs which may be incurred by Marco Photo Service, Inc. to collect funds owed by us, including, but not limited to: postage, collection fees, attorney and court costs if such actions become necessary.

\_\_\_\_\_  
Name (print or type)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

PLEASE NOTE: ALL VERIFICATIONS ARE DONE VIA FAX FORM; FAX NUMBERS ARE REQUIRED TO VERIFY INFORMATION LISTED. PLEASE RETURN COMPLETED APPLICATION, VIA FAX TO 419.529.0017 TO THE ATTENTION OF KELLY DANAS. OUR NORMAL POLICY IS C.O.D. UNTIL WE RECEIVE AND APPROVE THIS APPLICATION.

**OPEN ACCOUNT STATUS:** An open account is one that has been approved for an open line of credit. All orders will be billed at the time of shipment and an invoice will be issued and sent to you. Our standard terms are net 30 days. At the end of each month, a statement will also be sent to your attention recapping all invoices issued during that month. Please use this statement to ensure that you have received all invoices issued to your account. You will be responsible for making sure that Marco Photo Service receives payment of your invoices within our terms. ***Delinquent accounts are subject to a monthly interest charge of 1.5% and we reserve the right to place your account on hold and revoke open credit for any account that is consistently delinquent.***